

JUSTICE AND PUBLIC SAFETY COUNCIL
JULY 2, 2014
MEETING MINUTES

ATTENDEES

- Chair:** Lori Wanamaker
- Present:** Lynda Cavanaugh, Joyce DeWitt-Van Oosten, Tara Faganello, Richard Fyfe, Bobbi Sadler, Mark Sieben
- Ex-officio:** Allan Castle, Nancy Pearson, Tasha Schollen
- Regrets:** Jay Chalke, Jeff Groot, Kevin Jardine, Brent Merchant, Clayton Pecknold, Kurt Sandstrom

MINUTES

1. **Quorum:** It was noted that a quorum (two-thirds of membership including the Chair) was not met. Documents will be circulated for approval and decision by all members.

2. **FOR DECISION: Review and approval of agenda and April 3, 2014 minutes**

The agenda and minutes were reviewed.

3. **FOR DISCUSSION: Draft JPSC work plan**

The Secretariat Executive Lead provided an overview of the work plan and deliverables. The performance measures work is underway and includes input that came out of the Spring 2014 Summit.

Outreach on priorities:

The outreach package was discussed.

Action: A minor correction will be made to one of the PowerPoint slides. The Secretariat Executive Lead will ensure posting of the documents to the Council's website.

Structural changes and governance:

The draft Transition Plan was presented by the Chair. Discussion included the timeframe for the changes to Council membership and the formation of the first Advisory Board.

4. **FOR APPROVAL: Advisory Board draft Terms of Reference**

The draft Terms of Reference will be revised to include prosecution service as a competency.

Action: The draft document will be revised as indicated above.

5. FOR INFORMATION: Justice Summit next steps

The Secretariat Executive Lead provided the status of the draft Report of Proceedings. The Steering Committee for the Fall 2014 Summit is being established, with a goal of the first meeting being held before end of July.

6. Other business: none

7. Next meeting

The next scheduled meeting of the Council is August 6, 2014, 2:00 to 5:00.